

Client Name	<input type="text"/>
Department	<input type="text"/>
Site Address	<input type="text"/>

Week Ending	<input type="text"/>
Client Contact	<input type="text"/>
Fax	<input type="text"/>

Phone	(08) 9334 1151
Fax	(08) 9479 4775
Email	hospitality@flexistaff.com.au

Date	Name	Candidate Sign In	Shift 1			Candidate Sign Out	Client Sign Out	Total Hrs.
			Start	Finish	Break			

CLIENTS : PLEASE SIGN ALL TIMESHEETS AND SEND BACK BEFORE 9.00AM MONDAY TO 9479 4775

Client Signature	<input type="text"/>
Date	<input type="text"/>

Client, Please Note

It's your responsibility to ensure that the timesheet is signed and reaches the Flexi Staff office before 9:00am on Monday.

NO TIMESHEET, NO PAY, NO EXCEPTIONS

Terms of Business

Flexi Staff Hospitality will not be responsible for any loss/damage caused by an employee. It's understood that while on assignment employees are under direction, control & supervision of the client.

Authorisation

The signatories warrant that the hours and allowances signed for are correct and will constitute the basis for the invoicing and that the work undertaken was done so satisfactorily.

Perth

5 Stoneham Street, Ascot, WA, 6104
Phone (08) 9334 1151 **Fax** (08) 9479 4775

Malaga

15/1904 Beach Road, Malaga, WA, 6090
Phone (08) 9334 1151 **Fax** (08) 9479 4775

Rockingham

Unit 1, 21 Dixon Rd, Rockingham, WA, 6168
Phone (08) 9334 1151 **Fax** (08) 9479 4775

Bunbury

1/49 Spencer Street, Bunbury, WA, 6230
Phone (08) 9334 1151 **Fax** (08) 9479 4775